



Ector County Commissioners' Court

June 11, 2024

10:00 AM

Commissioners' Courtroom, Ector County Administration Building Annex, 1010 E. 8th St.,  
Odessa, Texas

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**CALL TO ORDER- JUDGE DUSTIN FAWCETT**

Dustin Fawcett, County Judge  
Mike Gardner, Commissioner Precinct #1  
Greg Simmons, Commissioner Precinct #2  
Don Stringer, Commissioner Precinct #3  
Billy Hall, Commissioner Precinct #4  
Minutes taken by Jennifer Martin, County Clerk

The meeting was called to order at 10:00 a.m.

**INVOCATION- COMMISSIONER DON STRINGER**

The invocation was led by Commissioner Stringer.

**PLEDGE OF ALLEGIANCE- UNITED STATES AND TEXAS**

Commissioner Hall led the pledge of allegiance to the United States flag and the pledge of allegiance to the Texas flag.

**SPECIAL PRESENTATIONS/REQUESTS/RESOLUTIONS**

1. Public Participation/Comments, Shelby Rigtrup- County Judge Admin. Assistant

To receive public comments on non-agenda related items.

There was no discussion.

2. Presentation, Lisa Bownds- CEO/Founder Reflection Ministries of Texas, Inc.

To consider, discuss, and take any necessary action to receive a presentation from Lisa Bownds, CEO and Founder of Reflection Ministries of Texas, Inc.

Lisa Bounds, CEO/Founder Reflection Ministries of Texas, Inc. addressed the court to explain the purpose and goals of the ministry.

**NO ACTION WAS TAKEN ON THIS ITEM**

3. Meteor Crater Friends, Inc. Board Member Appointments, John Henderson- Commissioners' Court Attorney and Grant Writer

To consider, discuss, and take any necessary action to approve the appointments of the board

members of Meteor Crater Friends, Inc.

This discussion was moved to Executive Session.

#### **AWARD OF BIDS/PROPOSALS**

4. Airport Fuel Services, Lucy Soto- Purchasing Director, John Henderson- Commissioners' Court Attorney and Grant Writer

To consider, discuss, and take any necessary action on the *Request for Proposal Specifications* for Airport Fuel Services; the specifications were put together by John Henderson, Ector County Commissioners' Court Attorney, and the Purchasing Department, and are ready to advertise and distribute to vendors upon approval from the Commissioners' Court.

Commissioner Stringer made a motion to approve the item as presented; a second was made by Commissioner Hall. MOTION PASSED 4-0 (Judge Fawcett abstained from the vote)

5. Road Construction Materials Testing Services, Lucy Soto- Purchasing Director, Jeffrey Avery- Public Works Director

To consider, discuss, and take any necessary action on the *Request for Bid Specifications* for Road Construction Material Testing Services; the specifications were put together by the Public Works Department and the Purchasing Department, and are ready to advertise and distribute to vendors upon approval from the Commissioners' Court.

A motion was made by Commissioner Stringer to approve the item as presented; Commissioner Hall seconded the motion. MOTION PASSED 5-0

6. GIS Servers Bid Rejection Request, Lucy Soto- Purchasing Director, Eddie Landrum- Planning and Development Director

To consider, discuss, and take any necessary action to *reject* all bids received on the GIS Servers *Request For Bids*.

Commissioner Hall made a motion to approve the agenda item as presented; a second was made by Commissioner Stringer. MOTION PASSED 5-0

#### **CONTRACTS/AGREEMENTS/GRANTS**

7. Equipment Lease Agreement, Aaron Martin- Coliseum Director

To consider, discuss, and take any necessary action regarding an *Equipment Lease Agreement* for Unit #1089–1998 Zamboni Ice Resurfer between Ector County, the Lessor, and Whit Ventures, LLC., the Lessee, for use at the new Ice Rink facility located at 2584 N. Marco Ave., and authorize the County Judge and the Coliseum Director to sign all documents associated with this agenda item.

##### Minutes Attachments

1. Agenda Item #7.pdf

Aaron Martin addressed the court to answer questions. A motion was made by Commissioner Stringer to approve the equipment lease agreement as presented; Commissioner Gardner seconded the motion. MOTION PASSED 5-0

8. Debtbook Renewal Agreement, Tristan Marquez- County Auditor

To consider, discuss, and take any necessary action to approve the *Renewal Agreement* with Debtbook for GASB 87 and 96 Reporting Software, and authorize the County Judge to sign all documents associated with this agenda item.

##### Minutes Attachments

1. Agenda Item #8.pdf

Commissioner Simmons made a motion to approve the agenda item as requested; a second was made by Commissioner Hall. MOTION PASSED 5-0

9. Beneficiary Agreement, Tristan Marquez- County Auditor

To consider, discuss, and take any necessary action to approve a *Beneficiary Agreement* with the City of Odessa for the use of American Rescue Plan Act (ARPA) funds in the amount of \$30,000.00, and authorize the County Judge and County Clerk to sign all documents associated with this agenda item.

Minutes Attachments

1. Agenda Item #9.pdf

A motion was made by Commissioner Simmons to approve the Beneficiary Agreement with the City of Odessa; Commissioner Gardner seconded the motion. MOTION PASSED 5-0

10. Housekeeping Supplies & Equipment, Lucy Soto- Purchasing Director, Billy Carrigan- Building Maintenance Director

To consider, discuss, and take any necessary action to reject the *fourth* contract renewal with Wagner Supply for Building Maintenance housekeeping supplies and equipment; it is requested to award with API adjustment for required supplies.

Commissioner Stringer made a motion to accept, not reject, the contract renewal; a second was made by Commissioner Hall. MOTION PASSED 5-0

11. Background Check Contract, Mike Griffis- Sheriff

To consider, discuss, and take any necessary action regarding a *Contract* with Guardian Background Investigation for background checks for Ector County Sheriff's Office applicants, and authorize the County Judge to sign all documents associated with this agenda item; the annual fee would be \$1,500.00 with an additional fee of \$110.00 per applicant.

Minutes Attachments

1. Agenda Item #11.pdf

A motion was made by Commissioner Simmons to approve the agenda item as presented; Commissioner Hall seconded the motion. MOTION PASSED 5-0

**POLICIES/PROCEDURES**

12. Citibank Purchasing Card, Lucy Soto- Purchasing Director

To consider, discuss, and take any necessary action regarding the credit limit and requested credit limit increase for Ector County on the Citibank P-Card Program; the current credit limit is \$209,000.00.

Lucy Soto addressed the court to answer questions.

Commissioner Hall made a motion to approve through the fiscal year. Motion died due to lack of second.

Commissioner Simmons made a motion to deny the credit limit increase; a second was made by Commissioner Stringer. MOTION PASSED 5-0

**PLANNING AND DEVELOPMENT**

13. Variance Application: Ranch Acres, Eddie Landrum- Planning and Development Director

To consider, discuss, and take any necessary action regarding a *Variance Application* on Lot 12, Block 9, of Ranch Acres, Precinct #1, and authorize the County Judge to sign all documents associated with this agenda item.

Minutes Attachments

1. Agenda Item #13.pdf

A motion was made by Commissioner Gardner to approve the variance application as presented; Commissioner Stringer seconded the motion. MOTION PASSED 5-0

14. MHRC Application: 12354 W. Treva Dr., Eddie Landrum- Planning and Development Director

To consider, discuss, and take any necessary action on an *MHRC Application* located at 12354 W.

Treva Dr., Precinct #1, and authorize the County Judge to sign all documents associated with this agenda item.

Minutes Attachments

1. Agenda Item #14.pdf

Commissioner Gardner made a motion to approve the MHRC application as presented; a second was made by Commissioner Hall. MOTION PASSED 5-0

15. MHRC Application: 3608 N. Sunrise Ave., Eddie Landrum- Planning and Development Director

To consider, discuss, and take any necessary action on an *MHRC Application* located at 3608 N. Sunrise Ave., Precinct #1, and authorize the County Judge to sign all documents associated with this agenda item.

Minutes Attachments

1. Agenda Item #15.pdf

Commissioner Gardner made a motion to approve the MHRC application as presented; a second was made by Commissioner Hall. MOTION PASSED 5-0

**CONSENT AGENDA**

16. Proposed Consent Agenda, Tristan Marquez- County Auditor

To consider, discuss, and take any necessary action regarding the following Proposed Consent Agenda:

16a.) Line-Item Transfer- Jail:

To consider, discuss, and take any necessary action to approve a line-item transfer to General Fund, Jail, Prisoner Supplies, 001-420-5180 from Salaries, 001-420-5103 for \$50,000.00, and authorize the County Judge and County Clerk to sign all documents associated with this agenda item.

Minutes Attachments

1. Agenda Item #16a.pdf

A motion was made by Commissioner Simmons to approve the Consent Agenda as presented; Commissioner Gardner seconded the motion. MOTION PASSED 5-0

**BUDGET/FINANCIAL**

17. GIS Servers & Components Purchase Request, Eddie Landrum- Planning and Development Director

To consider, discuss, and take any necessary action regarding the purchase of four servers and components for the Planning and Development Department GIS System.

This item was moved to Executive Session. After Executive Session, Commissioner Stringer made a motion to table the agenda item; a second was made by Commissioner Gardner. MOTION PASSED 5-0

18. Financial Reports/Statements, Tristan Marquez- County Auditor

To consider, discuss, and take any necessary action to approve the Accounts Payable Fund Requirements Report for June 11th, 2024, and review County financial statements and reports.

Minutes Attachments

1. GENERAL REPORT 06 11 24.pdf
2. TRUST REPORT 06 11 24.pdf

Commissioner Hall made a motion to approve the Account Payable Fund Requirements Report as presented; a second was made by Commissioner Simmons. MOTION PASSED 5-0

10:30 a.m.

Commissioner Stringer made a motion to adjourn into Executive Session; a second was made by Commissioner Simmons. MOTION PASSED 5-0

12:22 p.m.

A motion to reconvene was made by Commissioner Hall; Commissioner Gardner seconded the motion.  
MOTION PASSED 5-0

#### EXECUTIVE SESSION

19. Legal Matters, Shelby Rigtrup- County Judge Admin. Assistant

To consider and discuss legal matters pursuant to Title 5, Chapter 551, Section 551.071, Texas Government Code.

**NO ACTION WAS TAKEN ON THIS ITEM**

20. Real Estate, Shelby Rigtrup- County Judge Admin. Assistant

To consider and discuss real estate issues/transactions pursuant to Title 5, Chapter 551, Section 551.071, Texas Government Code.

**NO ACTION WAS TAKEN ON THIS ITEM**

21. Personnel Matters, Shelby Rigtrup- County Judge Admin. Assistant

To consider and discuss personnel matters pursuant to Title 5, Chapter 551, Section 551.074, Texas Government Code.

**NO ACTION WAS TAKEN ON THIS ITEM**

#### ADJOURN

**Time: 12:23 P.M.**

With no further business to discuss a motion to adjourn was made by Commissioner Stringer with a second by Commissioner Gardner. MOTION PASSED 5-0

THE STATE OF TEXAS

COUNTY OF ECTOR

I, Jennifer Martin, County Clerk, do hereby attest to the accuracy of the Commissioners Court Proceedings for the Regular Commissioners' Court meeting held on the above date.

July 08, 2024 at 01:45 PM



Jennifer Martin, Ector County Clerk